



Minutes

BOARD MEETING

Date: 15 December 2016

Time: 9.00am till 3.05pm

Venue: NHQ, Level 12, 80 The Terrace, Wellington

Present:

Hon Paul Swain
Dr Nicki Crauford
Peter Drummond
Angela Hauk-Willis
TeAroha Cook

Chair
Deputy Chair
Member
Member
Member

In Attendance:

Paul Baxter
Leigh Deuchars
Jenny Stevens
Matt Paterson

Chief Executive
Director Office of the Chief Executive
Secretariat
Senior Advisor, External Affairs

The Chair opened the meeting of the Board at 9.00am and held a closed session with Board members until 10.30am. At the conclusion of the closed session the Board recorded the following resolution.

That the Board approved:

1. The establishment of a new permanent role of FENZ Chief Executive from 1 July 2017. The position description (Appendix A) was approved subject to modifications discussed.
2. A proposal, including funding required, from ICHOR for the search and selection for the role of FENZ CE and to direct the NZFS Director People & Capability to enter into a contract with ICHOR to deliver the proposal.
3. That subject to consultation with SSC, to offer the CE/NC a new fixed term employment agreement for the period 1 January 2017 – 30 June 2017. This will be a new agreement based on the same terms and conditions as the current agreement with the addition of a Higher Duties Allowance of ████████ over the six month period. This is in line with Option 1 detailed in the Board paper. Peter Drummond supported the appointment of the CE/NC for the six month term but opposed the addition of the Higher Duties Allowance.
4. The establishment of a new two-year fixed term role of National Commander Urban from 1 July 2017. The position description (Appendix B) was approved subject to the modifications discussed.
5. The establishment of a new two-year fixed term role of National Manager Rural from 1 July 2017. The position description (Appendix C) was approved subject to the modifications discussed.
6. That the process for filling the new role of NMR is a contestable one.
7. A proposal, including funding required, from ICHOR for the search and selection for the roles of NCU and NMR and to direct the NZFS Director People & Capability to enter into a contract with ICHOR to deliver the proposal.
8. To disestablish the current role of Deputy National Commander from 30 June 2017.
9. To disestablish the current role of National Rural Fire Officer from 30 June 2017.
10. The creation of five new fixed term roles of Regional Manager Rural, reporting to the National Manager Rural, responsible for the operational rural service delivery in a geographical area.

www.fire.org.nz

11. That the remaining NZFS Strategic Leadership Team roles remain in place with no substantive change.
12. The Overview document (as amended) which will be used as the source material for communicating the Board's decisions.

1. 16(141) Conflicts of Interest

Members confirmed that they had no conflicts of interest to declare relating to any of the agenda items.

2. 16(142) Minutes of the meeting held 21 November 2016

The minutes of the meeting held on 21 November 2016 were approved as a true and correct record of the meeting, and were duly signed.

Moved: TeAroha Cook; Seconded: Angela Hauk-Willis

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

The meeting closed at 3.05pm

Hon Paul Swain
Chair

27 January 2017

Released under the Official Information Act